

**REQUIREMENT OF PROJECT PERSONNEL IN CENTRE OF EXCELLENCE FOR STUDIES IN CLASSICAL KANNADA [CESCK]**

SI. No.	Name of the Post	No. of Post	Consolidated Monthly Remuneration (fixed)	Age Limit	Educational & Other Qualifications
1	Office Superintendent	1	Rs. 23,000/-	Less than 62 years	(i) Degree from a recognized University. (ii) Ten years of service in a responsible post such as Upper Division Clerk, Assistant in the Central/State Govt. Departments/Central Autonomous Bodies with knowledge/experience in establishment/accounts work. (iii) Knowledge of working on computer.
2	Junior Accounts Officer	1	Rs. 23,000/-	Less than 62 years	(i) Degree from a recognized University. (ii) Ten years of service in a responsible post such as Junior Accounts Officer or Assistant Accounts Officer/Accounts Officer in the Central/State Government Departments/Central Autonomous Bodies. (iii) Knowledge of working on computer.
3	Stenographer (Bilingual) English and Kannada	1	Rs. 23,000/-	Not more than 40 years	(i) Degree from a recognized University. (ii) Dictation: 10 minutes @ 80 words per minute in English & 10 minutes @ 200 words per minute in Kannada. (iii) Transcription: 50 minutes (English) & 60 minutes (Kannada) on Computer. (iv) Minimum of 5 years of experience in government organization. (v) Non-government officials with relevant experience and skills meeting the qualifications could also apply.
4	Upper Division Clerk	1	Rs. 16,000/-	Not more than 40 years	(i) Degree from a recognized University. (ii) 5 years of experience in a responsible post such as Lower Division Clerk, Assistant with knowledge/experience in establishment/accounts work. (iii) Non-government officials with relevant experience and skills meeting the qualifications could also apply. (iv) Knowledge of working on computer.
5	Lower Division Clerk	2	Rs. 12,000/-	Not more than 40 years	(i) 12 <sup>th</sup> Class pass from a recognized Board or University. (ii) English typing on computer @ 35 wpm. Time allowed: 10 minutes. (iii) Non-government officials with relevant experience and skills meeting the qualifications could also apply. (iv) Knowledge of working on computer.

**NOTE:**

- a. The candidates should have proficiency in Kannada as a subject at the Secondary School level. In addition knowledge of English is essential and knowledge of Hindi is desirable.
- b. For each position, separate application has to be sent along with necessary certificates regarding educational qualifications and experience.
- c. The applications should be addressed to the Director, Central Institute of Indian Languages, Manasagangotri, Mysore - 570 006.
- d. The initial contract will be for a period of one year, which may be extended for a further period of two years.
- e. The positions are contractual in nature and purely temporary on consolidated (fixed) monthly remuneration.
- f. The positions being specific project-based and temporary, there is no provision for appointment on deputation. The in-service persons may apply, but in the case of their selection their salary will not be protected.
- g. The applicant should super-scribe on the envelope (containing application) the **name of the position** and **CESCK**.
- h. The last date for receipt of applications is **31st January, 2015**.