

**TERMS OF REFERENCE FOR APPOINTMENT OF CONSULTANT,
NATIONAL TRANSLATION MISSION, CENTRAL INSTITUTE OF
INDIAN LANGUAGES, MYSORE**

(A) Scope of Work

The candidate should be able to assist the Director of the Institute and the Project Director, National Translation Mission (NTM) in preparing the targets and a road map for the NTM Scheme for achieving its aims and objectives.

The candidate should possess adequate experience in the following areas:

- (i) Handling work related to Government Ministries/Departments.
- (ii) Editing/printing and publishing of books, journals, magazine, etc.
- (iii) Liasoning with various Government/Semi Government/PSUs and whenever required with Private Organizations also.
- (iv) Handling language related matters.
- (v) Experience in journalism and public relations.

(B) Age

Between 56 and 65 years as on 1st July, 2016.

(C) Period of Engagement

This contractual appointment would be for a period of one year and it will not confer any right or privileges on the appointee for regular appointment. The engagement of consultant is of a temporary (non-official) nature and the appointment can be cancelled at any time by the Institute without assigning any reason.

The assignment is on a full time basis and the Consultant will be required to attend the office on all the working days or on holidays, if required, on account of exigencies of work, for which no additional remuneration will be paid.

The consultant will be eligible for 2 ½ days of leave for one month which can be accumulated. However, ½ day leave will not be granted.

(D) Remuneration

The consolidated fee to be paid to the Consultant will be Rs.70,000/- (Rupees seventy thousand only) per month.

(E) Selection Procedure

- (i) The appointment will be made on the recommendation of a Selection Committee constituted for this purpose. The eligible candidates will be called for interview and considered for engagement based on the recommendation made by the Committee.
- (ii) No TA/DA will be provided for attending the interview.

Interested candidates may submit their application in the prescribed proforma to the **Assistant Director (Admn.), Central Institute of Indian Languages, Manasagangotri , Hunsur Road, Mysore-570 006** by hand or by registered/speed post so as to reach him latest by **11th July, 2016 (5.30 P.M.)**.