



Central Institute of Indian Languages

(Ministry of Human Resource Development)
Department of Higher Education, Government of India,
Manasagangothri, Hunsur road, MYSORE - 570006

PROJECT STAFF REQUIREMENT FOR CENTRE OF EXCELLENCE FOR STUDIES IN CLASSICAL ODIA

LAST DATE OF APPLICATION: 31st August, 2019

The Centre of Excellence for studies in Classical Odia (CESCO), a Government of India initiative following awarding of the Classical Status to Odia, requires following positions.

The CESCO will work on various Schemes and activities identified by the Central Institute of Indian Languages, Mysore which includes research, documentation, propagation and teaching of Classical Odia. It will also coordinate such work undertaken by the individuals, institutions in the States/UTs of India and abroad and provide linkages to studies in other classical languages in the world.

Sl. No.	Name of the Post	No of Positions	Monthly Consolidated emoluments
ADMINISTRATIVE POSTS			
1	Project Director	01	70,000
2	Office Superintendent	01	30,000
3	Junior Accounts Officer	01	30,000
4	Upper Division Clerk	01	24,000
5	MTS	01	12,000
ACADEMIC POSTS			
6	Senior Fellow	05	41,000
7	Associate Fellow	05	37,000

Project Director:

The Project Director will work under the supervision and guidance of the Director, Central Institute of Indian Languages, Mysore, who is the Nodal Officer of the CESCO and in coordination with the Government of ODISHA for the development of Classical Odia. He/she will also help in planning the targets of various activities of the CESCO and ensuring that the people involved in the process do so effectively with high order of quality. The financial responsibilities attached to the position will be limited to drawing up the plan and the budget for different activities. He/she is expected to coordinate all endeavors involved in convening the meetings of the Project Planning-cum-Monitoring Board (PMB) and other meetings etc. with the approval of the Nodal Officer. Also he/she has to interact with other government and non-government organizations, educational and other research institutions, etc. to further the cause of CESCO.

The appointment of Project Director will be on contractual basis for a period of one year extendable for a maximum period of 3 years subject to annual review. The position carries a consolidated pay of **Rs. 70,000/-** per month (fixed). Candidates seeking to apply for this position should be less than 65 years of age on the last date of receipt of application, i.e. 21 days from the publication of Notification in the Newspaper. The advert in news papers came on 10 August, 2019 therefore, the last date is 31 August, 2019.

Educational qualification: Doctoral Degree in Linguistics or Literature related to ODIA language, with at least 15 years of research/teaching experience and at least 3 years of administrative experience in a reputed organization or an educational institution.

Knowledge of Central Government rules and regulations are essential to run the CESCO. The candidates should be dynamic, research oriented and able to lead the Centre as per its aims and objectives. He/she has to coordinate/supervise the 30 research scholars of doctoral and post-doctoral fellows, senior and junior research scholars, Junior Resource Persons and 9 office staff.

Desirable: Knowledge of Oriya Classical Language is preferred.

Responsibilities and duties of the Project Director

- i. Though the Project Director will be Head of the CESCO, he/she has to report to the Director, CIIL who is the Nodal Officer for implementation of the Centre, as the Director, CIIL being the Nodal Officer of the CESCO and the Sanctioning Authority as far as financial and administrative matters of the CESCO are concerned.
- ii. On behalf-of Nodal Officer, the Project Director, CESCO will supervise, monitor and implement the decisions of the PMB. He/she is also expected to give a monthly report on the progress made in the Scheme to the Nodal Officer by the 3rd or next working day of the following month.
- iii. The Project Director, CESCO is also required to convene meetings of the CESCO including PMB meetings with the approval of the Nodal Officer.
- iv. The Project Director, will be required to frame the budget for CESCO.
- v. The Project Director, CESCO shall be custodian of the records and publications/e-publications and such other properties of the CESCO / CIIL as the CIIL may commit to his/her charge.
- vi. The Project Director, CESCO will do the ground -work and correspondence for entering into contracts, Intents of Collaboration, MOUs and assignments.
- vii. The Project Director, CESCO will also be required to undertake any responsibilities as assigned from time to time by the Nodal Officer.

Stipulations for Academic positions (Senior fellows / Associate fellows):

1. Tenure of research work is for a period of 12 months (10+2) and may be extended at the sole discretion of the Institute.
2. Application will be short listed on the basis of Synopsis for each topic of research.
3. Short listed candidates will be called for final interview.
4. Selected candidates should be ready to undertake research work IMMEDIATELY.
5. Candidate can also apply for more than one Topic and he/she has to submit Synopsis for each topic.
6. **Application without Synopsis and other documents are liable for rejection.**
7. Selected candidates are governed by rules and regulations of the Institute and are required to execute the indemnity as per the Institute's policy and guidelines.

Duties and Responsibilities of fellows:

1. Each fellow has to work on his allotted discipline/Area.
2. Associate fellow has to work on the allotted discipline /area under the guidance of the expert committee and the project director.
3. Progress of the associate fellow will be scrutinized and assessed by the Expert/ Project Director and the honorarium will be paid on satisfactory progress on monthly basis.

4. Senior Fellows have to carry on his research work independently and the progress will be verified by the Project Director / Expert Committee on monthly / quarterly basis.
5. Monthly progress report has to be submitted by Associate Fellows & Senior Fellows to the Project Director.
6. Monthly honorarium will be paid only after the acceptance of monthly progress report by the Project Director.
7. Quarterly report of the fellows will be reviewed by the Expert Committee.
8. Total project has to be completed within the assigned time of 10+2 months and final dissertation should be submitted at the end of 12th month.

TERMS AND CONDITIONS:

01. Centre of Excellence for Studies in Classical Odia (CESCO) a Government of India initiative requires positions to be filled on contractual basis.

02. The appointing authority of the Project staff of CESCO is the Director, CIIL who will also have the power of removal, if the incumbent's service is found unsatisfactory, or the incumbent is found to be involved in misconduct or misappropriation of funds.

03. Interested and eligible candidates may send their application along with the Synopsis and enclosures to **Director, Central Institute of Indian Languages, (CIIL) Manasgangothri, Hunsur Road, Mysore - 570006.**

04. Last date for receipt of application is 21 days from the date of the publication of this notification in News papers (Leading dailies in Odisha state in English and Odia). The advert in news papers came on 10 August, 2019 therefore, the last date is 31 August, 2019.

05. Applications received after the due date will not be considered.

06. Institute reserves the right to accept or reject the application/s and decision of the Institute is final.

07. Institute reserves the right to increase / decrease number of posts / relax in the ELIGIBILITY CRITERIA in case of exceptionally deserving candidates.

08. Incomplete application and those received after due date will not be entertained.

09. Those who are in service must forward their applications through their employer and may send an advance copy so as to reach the undersigned within the due date.

10. No TA/DA will be paid for attending the interview.

11. The application form can be downloaded from the CIIL website. There are three different application forms as noted below. Please download the required application form.:

Application Form for Project Director	Download
Application Form for Other Academic Positions	Download
Application Form for Non-Academic Positions	Download

12. Envelope should be super scribed for the post applied for as "**Application for the post of**
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13. The decision of the Competent Authority will be final in any matter relating to the selection or otherwise of a candidate.

Place of Work: Bhubaneswar – Odisha State

Venue & place of Interview for selection of all above positions: Will be intimated to the eligible and shortlisted candidates.

Detailed Notification for all the positions mentioned above for Centre of Excellence for Studies in Classical Odia.

Sl.No.	Name of the Post	No of Posts	Monthly remuneration (Consolidated) Rs.	Age Limit years	Educational & Essential qualification	
	ADMINISTRATIVE POSTS					
1	Project Director	01	70,000	Max-65	<p>Educational qualification:</p> <p>1) Doctoral Degree in Linguistics or Literature related to ODIA language, with at least 15 years of research/teaching experience and at least 3 years of administrative experience in a reputed organization or an educational institution.</p> <p>2) Knowledge of Central Government rules and regulations are essential to run the CESCO. The candidates should be dynamic, research oriented and able to lead the Centre as per its aims and objectives. He/she has to coordinate/supervise the 30 research scholars of doctoral and post-doctoral fellows, senior and junior research scholars, Junior Resource Persons and 9 office staff.</p>	
2	Office Superintendent	01	30,000	Max-62	<p>1) Any degree from recognized University.</p> <p>2) Minimum of 10 Years of Experience in responsible position in any Central / State Government office / Autonomous bodies with exposure in establishment & Accounts work.</p> <p>3) Computer knowledge is essential</p>	1) Knowledge of Central Government rules is preferred.
3	Junior Accounts Officer	01	30,000	Max-62	<p>1) Any degree from recognized University.</p> <p>2) Minimum of 10 Years of Experience in responsible position in any Central / State Government office / Autonomous bodies with exposure in establishment & Accounts work.</p> <p>3) Computer knowledge is essential</p>	1) Knowledge of Central Government rules is preferred.
4	Upper Division Clerk	01	24,000	21-40	<p>1) Any degree from a recognized university.</p> <p>2) 5 years of experience in Accounts / establishment as Lower division clerk / assistant.</p> <p>3) Proficiency in English & Odia typing on computer.</p>	
5	MTS	01	12,000	18-40	<p>1) SSC / Matriculation from a recognized Board / Institute.</p> <p>2) Knowledge of Odia / English is required.</p>	

ACADEMIC POSTS						
6	Senior Fellow	05	41,000	Max-60	<p>Educational Qualifications: Doctorate degree in Odia (Language, Literature and Culture) or Linguistic related Odia Languages with Master's Degree in and on the same subjects from a recognized University with at least 55% marks. Retired persons are preferred.</p> <p>Experience 1) Minimum 10 years of teaching and research experience in a recognized University or College or Institution. At least 10 reputed publications and 10 papers in and on Odia, especially in Classical Odia. 2) Knowledge of working on computers.</p>	1) Evidence of undertaking research projects and accomplishment. 2) Evidence of research guidance at Doctorate degree level in Odia Language, Literature and Culture or Linguistics related to Odia Language. 3) Proficiency in more than one Indian Language, especially in classical languages and in English.
7	Associate Fellow	05	37,000	Max-55	<p>Educational Qualifications: Doctorate degree in Odia (Language, Literature and Culture) or Linguistic related Odia Languages with Master's Degree in and on the same subjects from a recognized University with at least 55% marks. Retired persons are preferred.</p> <p>Experience 1) Minimum 5 years of teaching and research experience in a recognized University or College or Institution. At least 10 reputed publications and 5 papers in and on Odia, especially in Classical Odia. 2) Knowledge of working on computers.</p>	1) Evidence of undertaking research projects and accomplishment. 2) Evidence of research guidance at Doctorate degree level in Odia Language, Literature and Culture or Linguistics related to Odia Language. 3) Proficiency in more than one Indian Language, especially in classical languages and in English.