



भारतीय भाषा संस्थान

CENTRAL INSTITUTE OF INDIAN LANGUAGES

Department of Higher Education, MHRD, Government of India
Manasagangotri, Hunsur Road, Mysuru-57006
Telephone No.2345007/2345182, Fax No. 2515032

No.F.7/3-6/2016-2017/Estt.

Dated: 10/06/2016

ई -निविदा अधिसूचना के माध्यम से ई- प्रकाशन

E-TENDER NOTIFICATION Through E-Publishing

For House Keeping Services in CIIL Campus

Central Institute of Indian Languages, subordinate office of Ministry of HRD, Government of India invites tenders in two parts i.e. Technical Bid (Part-1) Financial Bid (Part-2) from eligible bidders for the Garden Maintenance Service in the CIIL, Mysuru. Bid Documents can be downloaded from the website www.ciil.org and <http://eprocure> under e-publish section only.

Details of Downloading Tender starts from - 12/06/2016

Last date of submission Tender 5:00 Pm - 25/06/2016

Date: 10/06/2016

Sd/-
Assistant Director (Admn.)

Tender

Title	Tender for House Keeping Services
Work Description	Tender for House Keeping Services
Pre Qualification details	
Tender Value	42,00,000
Current	
Bid Validity	180 Days
Period of Work	1 Year
Location	CIIL Mysore
Publish Date	10/6/2016
Bid Opening Date	
Document Download Start Date	12/6/2016
Document Download End Date	14/6/2016
Clarification Seeks Start Date	15/6/2016
Clarification Seeks End Date	18/6/2016
Bid Submission Start Date	15/6/16
Bid Submission End Date	25/6/16
EMD Amount	25,000/-
Covering System	2 Cover
Technical Bid - DD	
Financial Bid	
Tender Reference No	
Tender Type	Open



सत्यमेव जयते

भारतीय भाषा संस्थान

(मानव संसाधन विकास मंत्रालय, उच्चतर शिक्षा विभाग, भारत सरकार)

मानसंगोत्री, मैसूरु – 570 006 कर्नाटक, भारत

CENTRAL INSTITUTE OF INDIAN LANGUAGES

(Ministry of Human Resources Development, Dept. of Higher Education, Govt. of India)
Manasagangotri, MYSURU-570 006, INDIA

F.No.7/2-4/16-17/Estate/H.K

06/06/2016

E-TENDER FOR THROUGH E-PROCUREMENT

1. WAX/PVC sealed tenders are invited by the Director, CIIL, Mysore from the Registered Contractors / Firms who have registered with Regional Labour Commissioner and having experience in the concerned field for undertaking contract for “ **House-Keeping and Room Boys Services**” at various spot of CIIL as per the following terms and conditions.
2. The WAX/PVC sealed tenders along with Earnest Money Deposit of ₹ 25,000/- (Rupees Twenty five thousand only) drawn in favour of The Director, CIIL, Mysore by way of demand draft should be enclosed.
3. The WAX/PVC sealed tenders should be address to The Direct, CIIL, Mysore and sent on or before **22/06/2016** tenders as well as tenders without the proof of EMD will not be considered.
4. Separate tender document is to be prepared for Technical and Financial bids as per the details explained below:-
 - a) Technical bid in WAX/PVC sealed envelope should contain all the sheets of tender document and certificated as per Annexure-I.
 - b) The Financial bid in the separate WAX/PVC sealed envelope should contain complete information as per Annexure-II.
 - c) The above 2 said covers should be placed in a common cover duly WAX/PVC sealed.
 - d) Contact period : One year may be extended by mutual consent.

Sd/-

Assistant Director (Admn.) i/c

II.FINANCIAL / PRICE BID:

01.	No. of personnel required:- 1 + 11 = 12 persons	Rates should be as per Employment Labour Ministry and law. Notification No : 1/13(3)/2016-LS-II Date : 31/03/2016			
	i)Supervisor: 01No Rs	ii) House Keeping Labour:25 No Rs	ii) Room Boys: 06No Rs.		
02.	Basic Rate per head (26 days)	Supervisor	House Keeping Labour	Rooms Boys	Grand Total
a)	ESI @ 4.75%				
b)	EPF @ 13.36%				
c)	Bonus @ ₹ 8.33% of ₹ 3500/-				
d)	Service Charges				
e)	Service Tax 14.5%				
d)	Material cost :-				
Total					

03. EMD amount of Rs.25, 000/- (Rupees Twenty Five Thousand only D.D.No. Dated
..... Drawn on Bank

Place:

Date:

Signature of the Contractor/ Firm/ Agency with seal

TECHNICAL BID

ANNEXURE – I

Attested copy of:-

- a) Registration Certificate for the Agency/ Firm**
- b) Experience Certificate in the concerned field for last Five years.**
- c) Registration with Regional Labour Commissioner Bangalore/Mysore.**
- d) EPF Registration Certificate with EPF Code No.**
- e) Service Tax Registration and ST Code No.**
- f) PAN Number certificate from IT Department and IT Returns Form.**
- g) ESI Registration Certificate with Code No.**

Signature of the Tenderer with seal

TECHNICAL BID

ANNEXURE – II

HOUSE KEEPING AND ROOM BOYS SERVICES-TECHNICAL BID-II

1. THE FIRM

a) Name _____

b) Regd. Address _____

c) Address of Office _____

d) Contract person's _____

i. Name and design _____

ii. Address _____

iii. Tel.No. Landline _____ Mobile _____

iv. Email ID _____

2. Type of Firm: Private Ltd./Public Ltd., /Cooperative/ NGO/PSU

(Please tick and enclose copy of memorandum/ Articles of Association/ Certificate of Incorporation)

_____ enclosed

(Please Specify)

3. PAN/GIR NO.

(Please enclose photocopy)

4. Service Tax Registration. No.

(Please enclose Photocopy)

5. EPF Registration No

(Please enclose photocopy)

6. ESI Registration No.

(Please enclose photocopy)

7. Annual Turnover for the last 3 years:

(Should be more than ₹ 6.00 lakh) 2012-2013, 2013-2014 and 2014-2015

(Please enclose copies of ITR/ audited balance sheet and P & L A/c / etc.)

_____ enclosed

(Please specify)

8. Experience of similar work in the field during the last two years

9. Earnest money details: DD No. _____ dated _____

Amount ₹ 25,000

Drawn on _____

Signatures of authorized signatory

Name _____

Designation _____

TECHNICAL BID

ANNEXURE – III

Minimum wages as per Central Government to be quoted.

Sl.No.	Description	Rate per month (per person)
1	Basic Rs. VDA Rs.	
2	ESI	
3	EPF	
4	Gratuity/ Bonus	
5	Uniform & Washing All	
6	Total Cost per Head	

Sl.No.	Description	Rate per month
1	Rate for 25 Labourers	
2	Rate for Supervisor	
3	Service Charges	
4	Total	
5	Service Tax	
6	Total	
7	Cost of Materials	
8	Grand Total	

(Rupees only)

I hereby declare that I have read the tender conditions and agree to the Tender conditions and accordingly quote the above rates.

Date:

Place:

Signature of the Tenderer with seal