

TENDER DOCUMENT FOR DISPOSAL OF
OLD BUILDING MATERIALS

The Eastern Regional Language Centre, Bhubaneswar invites sealed tenders from eligible bidders for disposal of old building materials “As where is basis” as per the details and terms and conditions given in the tender document. Interested bidders may download the detailed tender document from the Central Institute of Indian Languages website: <http://www.ciil.org>

Sl No.	Place of the Lot	Description of the Lot	Quantity	Unit	EMD 10% of the quoted price
1	ERLC, Campus	Asbestos roofing sheet including ridges	8000	Square feet	
2	ERLC, Campus	Window rafter, purlin and truss member	525	Cubic feet	
3	ERLC, Campus	Wooden door shutters including chowkath	400	Square feet	
4	ERLC, Campus	Wooden window shutters including chowkath and 16mm round bar as grill	550	Square feet	
5	ERLC, Campus	Plain asbestos fall ceiling including wooden framework	3600	Square feet	
6	ERLC, Campus	Laterite Stone of standard size	11000	piece	

TERMS AND CONDITIONS

1. Receiving and opening of bids
 - a. Date and time for submission of quotation upto **17.02.2020 latest by 5:00 pm**
 - b. Date of opening of bids **18.02.2020 at 2.30 pm**
2. Tenders received after submission date and time shall not be considered at all.
3. Tenders addressed to the Principal, ERLC, Bhubaneswar on a sealed cover superscripted as ***“Tenders for disposal of old building materials”*** must be submitted in one sealed envelope as per the enclosed bid proforma either on your letter or on our proforma along with your covering letter before the last date and time for submission of tenders.
4. In case of submission of the bid personally, the bid should be submitted in the Office of the ERLC, Bhubaneswar between 10.30 am to 5 pm during the above period.
5. The items or lots can be inspected at our campus during the office hours on all working days (except Saturday and Sunday) from 28th January, 2020 till 17th February, 2020 on prior appointment only. For this, please contact **Sri. Akshaya Kumar Das, LDC, Contact No.9937189322.**
6. The persons authorized by the purchaser will be allowed to take delivery.
7. All taxes and duties are to be paid extra as applicable before taking out the materials.
8. The address given in the tender shall be deemed to the purchasers address and sent on that address shall be considered to have been delivered to be purchaser.
9. Responsibility of the bidder is to assess the items properly before quoting. No further claims will be entertained after opening of the bids.
10. The sealed offer must be accompanied by EMD of 10% of the quoted price (refundable by DD) payable in favour of ***The Principal, Eastern Regional Language Centre, Bhubaneswar.*** The offer without EMD shall not be considered. EMD shall bear no interest.
11. EMD of unsuccessful bidders will be returned within a reasonable period.
12. EMD of successful bidder will be adjusted to the bid amount after completion of the contract.
13. All labour tools and equipments for loading and lifting the items from ERLC shall be at cost of the buyer.
14. Materials should be taken out without damaging the premises / roads etc. The buyer shall make good of the damages / loss etc in the event of any occurrence otherwise.
15. The successful tenderer with highest bid will be issued a Sale Order and shall the bidder should have made full payment in the form of DD for the quantity for the quoted rate / taxes in advance within 7 days from the receipt of Sale order.

16. In case the bidder fails to pay the full amount within 7 days EMD will be liable to be forfeited and his bid will be cancelled
17. The bidder should take delivery of the items immediately or not later than 15 days from the date of Sale Order.
18. No other material should be removed from the site except the allotted lot.
19. The bidders are required to indicate their PAN number in their quotation.
20. The Principal, ERLC, Bhubaneswar reserves the right to accept / reject the offer or cancel the whole tender proceeding without assigning any reason whatsoever.