



सत्यमेव जयते

भारतीय भाषा संस्थान

(मानव संसाधन विकास मंत्रालय, उच्चतर शिक्षा विभाग, भारत सरकार)

मानसंगोत्री, मैसूरु – 570 006 कर्नाटक, भारत

CENTRAL INSTITUTE OF INDIAN LANGUAGES

(Ministry of Human Resources Development, Dept. of Higher Education, Govt. of India)
Manasagangotri, MYSURU-570 006, INDIA

F.No.7/3-6/2016-17/Garden/Estate

10/08/2016

E-TENDER FOR THROUGH E-PROCUREMENT

1. WAX/PVC sealed tenders are invited by the Director, CIIL, Mysore from the Registered Contractors / Firms who have registered with Regional Labour Commissioner and having experience in the concerned field for undertaking contract for “ **Garden Maintenance Services**” at various spot of CIIL as per the following terms and conditions.
2. The WAX/PVC sealed tenders along with Earnest Money Deposit of ₹ 25,000/- (Rupees Twenty five thousand only) drawn in favour of The Director, CIIL, Mysore by way of demand draft should be enclosed.
3. The WAX/PVC sealed tenders should be address to The Direct, CIIL, and Mysore and sent on or before **22/8/2016** tenders as well as tenders without the proof of EMD will not be considered.
4. Separate tender document is to be prepared for Technical and Financial bids as per the details explained below:-
 - a) Technical bid in WAX/PVC sealed envelope should contain all the sheets of tender document and certificated as per Annexure-I.
 - b) The Financial bid in the separate WAX/PVC sealed envelope should contain complete information as per Annexure-II.
 - c) The above 2 said covers should be placed in a common cover duly WAX/PVC sealed.
 - d) Contact period : One year may be extended by mutual consent.

Sd/-

Assistant Director (Admn.) i/c

II.FINANCIAL / PRICE BID: Garden Maintenance

01.	No. of personnel required:-	Rates should be as per Employment Labour Ministry and law. Notification No : 1/13(3)/2016-LS-II Date : 31/03/2016	
	Basic Rate per head	i) Semi Skilled: Supervisor : 01 No ₹.	ii) Labourars: 11 No ₹.
02.	Per month (26 days)	Semi Skilled: Supervisor ₹	Unskilled Labour ₹
a)	ESI @ 4.75%		
b)	EPF @ 13.36%		
c)	Bonus @ ₹ 8.33% of ₹ 3500/-		
	Per Head Sub Total	₹	₹
	Per month Sub Total	₹	₹
	Total of 2 columns i) & ii)	₹	
d)	Service Charges	₹	
e)	Service Tax 15 %	₹	
d)	Material cost :- For 7 acres (As per the terms and conditions) Sl.No. 11-13	₹	
	Total	₹	

Note: The Quoting of Service charges 0 or Nil will not be considered

03. EMD amount of ₹.25, 000/- (Rupees Twenty Five Thousand only D.D.No.)

Dated Drawn on Bank

Place:

Date:

Signature of the Contractor/ Firm/ Agency with seal

GENERAL TERMS AND CONDITIONS RELATING TO CONTRACT FOR MAINTENANCE OF GARDEN IN THE CIIL CAMPUS, MYSORE.

1. The contract will be awarded after the through scrutiny by the Committee constituted by the Institute.
2. The contract will be initially for a period of one year from the date of award. The contract may be further extended for any specified period if the performance of the agency is found satisfactory. Either party can terminate the agreement during the operative period by giving three months notice in writing.
3. The Institute reserves the right to terminate the said contract at any time on the ground of ineffective services rendered by the agency. Likewise, the Institute will be the sole judge to determine the facts.
4. The contractor should submit Security Deposit in the form of Bank Guarantee from a nationalized bank for an amount equivalent to three months bills at the time of commencement of the contract.
5. The personnel employed by the contractor/ agency shall be above 18 years and below 40 years of age and well disciplined and must be medically and technically fit and skilled enough to carry out the specified job. The contractor should also ensure that no police complaints/ litigation on the labourers.
6. Depending on the nature of job to be performed, sufficient number of women workers should be engaged.
7. The contractor shall engage the skilled persons for 6 days / week, 26 days/month.
8. The rates quoted by the contractor should ensure payment of minimum wages applicable for Central wages as notified by the office of the Chief Labour Commissioner, Ministry of Labour & Employment, New Delhi.
9. The contractor must submit the details of remittance of ESI and PF of each employee every month for scrutiny.
- 10. The payment to employees should make on or before 8th of every month.**
11. Sufficient Materials like pipes, Garden Cutting Machines, Red earth, Neem cake, Pesticides. Grass Cutting Machines should be supplied **for 7 acres in the Institute.**
12. Seeds of plants during the time of flower show every year.
13. This bill for the purchase of above materials to be submitted along with the monthly bill.

TECHNICAL BID

ANNEXURE – I

Attested copy of:-

- a) Registration Certificate for the Agency/ Firm**
- b) Experience Certificate in the concerned field for last Five years.**
- c) Registration with Regional Labour Commissioner Bangalore/Mysore.**
- d) EPF Registration Certificate with EPF Code No.**
- e) Service Tax Registration and ST Code No.**
- f) PAN Number certificate from IT Department and IT Returns Form.**
- g) ESI Registration Certificate with Code No.**

Signature of the Tenderer with seal